

# Recruitment Pack



## For CVAN East Midlands Steering Group Members

Deadline Tuesday 24 October, 11pm

Following our successful 2022 call to develop Contemporary Visual Arts Network East Midlands's Steering Group we are now looking to invite x2 further representatives to join us. Our Steering Group brings a range of knowledges, experience, and skills to CVAN EM. We are seeking members who are interested in developing a more resilient visual arts sector in the region and emphasising equity and access for all arts workers. CVAN EM is looking for:

- 1) An artist or arts worker from the Global Ethnic Majority\*, sponsored by [New Art Exchange \(NAE\)](#). This individual will be paid a stipend of £200 to attend each quarterly meeting for the period of 12 months. At the end of this period sponsors will review sponsorship based on available funds.
- 2) A representative working in an organisation located anywhere in the East Midlands.

\*NAE defines Global Ethnic Majority as a collective term that refers to people who are Black, Asian, Brown, dual heritage, indigenous to the global south, and or have been racialised as ethnic minorities.

## About CVAN East Midlands

### Who we are...

CVAN EM is the free-to-access **Contemporary Visual Arts Network** for the East Midlands, encompassing Derbyshire, Leicestershire, Lincolnshire, Northamptonshire, Nottinghamshire, and Rutland.

Since 2008 CVAN EM has been part of the national [Contemporary Visual Arts Network](#), first established to support Arts Council England's 2006 visual arts strategy. We work alongside 8 other regional Contemporary Visual Arts Networks to amplify voices, debate, and democratic change across the sector. Our strength lies in our network.

[CVAN EM's Regional Director](#) Colette Griffin is supported Co-Chairs Saad Eddine Said and Saziso Phiri and a wider [Steering Group](#), made up of representatives from regional organisations, arts workers and artists working across the East Midlands. Steering Group members act as advisors and advocates. Our Steering Group is dynamic and diverse, passionate about the arts and active within the creative sector in the region. For more information on our current Steering Group please see our [website](#).

### What we do...

We celebrate and support arts and culture in the region, fostering an inclusive long-term future for the sector, emphasising equity and access for all arts workers.

CVAN EM nurtures regional and cross-regional connectivity and engagement through participation, working in partnership with artists, arts workers, and organisations to build sustainable infrastructures and deliver development opportunities.

In 2023 CVAN EM delivered an [Art Technician Training Programme for the East Midlands](#), in partnership with [ArtTechSpace](#) and supported by organisations across the region. The training programme focused on both upskilling those already in the industry and training new technicians – creating a larger pool of skilled workers across the region. The project was developed with [Art Fund](#) support through their Reimagine grants programme.

### How we do it...

CVAN EM is hosted by New Art Exchange (NAE). We operate as a project within the organisation and receive £35,000 per annum via NAE's Arts Council England (ACE) National Portfolio Organisation (NPO) funding settlement. Additional activity is made possible via fundraising, partnership working and support from [CVAN England](#).

[New Art Exchange](#) (NAE) is a ground-breaking, award-winning and internationally recognised creative space in the heart of Hyson Green, Nottingham. NAE is dedicated to promoting excellence in culturally diverse contemporary arts through our exhibitions, events and engagement initiatives.

## Opportunity Overview

This is an exciting time to join our Steering Group, as we work towards a new phase of activity and programme development:

- CVAN EM supports Steering Group members' professional and / or organisational development.
- CVAN EM will support members to network, connect and learn from the experiences and skills present in the group.
- CVAN EM will engage an external facilitator on an annually to support group development, growth and learning.
- The new member sponsored by NAE will be paid a stipend of £200 to attend each quarterly meeting for the period of 12 months. At the end of this period sponsors will review sponsorship based on available funds. Expenses as necessary are available to cover travel for attendance at in-person Steering Group meetings.
- Steering Group members representing organisations do not receive a stipend or expenses to attend quarterly meetings, we ask that the organisation (employer) supports the member (employee) to attend.

## What does the Steering Group do?

Steering Group members act as advisors and advocates who use their knowledges, experience, and skills to inform and champion CVAN EM's work. Key responsibilities are to:

- Support the Regional Director to help them set and achieve measurable aims and objectives for CVAN EM.
- Contribute to network wide conversation and activity.
- Identify opportunities for partnerships and funding.

- Represent and champion CVAN EM within the sector and region, promoting CVAN EM and the wider network to relevant stakeholders.
- Demonstrate an interest in and enthusiasm for developing the role of CVAN EM in the sector, supporting it to strive for excellence.
- Support positive relationships with key stakeholders, including Arts Council England.
- Attend x4 Steering Group meetings per financial year. Quarterly meetings take place online and / or in-person. Meeting locations vary, but sessions are typically hosted by organisations represented on CVAN EM's Steering Group.
- Contribute to an annual review of CVAN EM's Terms and Condition.
- Support the development of 'focus groups' within the CVAN EM Steering Group, with different focus areas to ensure individuals have greater say and impact.

CVAN EM is neither a charity nor limited company, which means there are no personal liabilities associated with the membership of our Steering Group.

Please refer to our [Terms of Reference](#) for a full overview.

## What is CVAN EM looking for?

CVAN EM asks that Steering Group members:

- Have a commitment to the aims, values and role of CVAN EM in the region.
- Have a commitment to shaping and championing arts and culture in the region.
- Act in the best interests of the CVAN EM.
- Have the ability to think creatively and / or strategically, exercise good independent judgement, and work effectively as a Steering Group member.
- Have effective communication skills and willingness to participate actively in discussion.

## Applicant Information

- **We are open to alternative means of application / application submission**, e.g., in the body of an email, presented as a recorded video or audio description.
- **We encourage and will prioritise applications from** disabled, D/Deaf, neurodivergent, Global Ethnic Majority, working-class and under-class artists and arts workers, or those facing intersecting cultural or social barriers.
- **Applications are reviewed by a panel**, comprising current members of the CVAN EM Steering Group and CVAN EM's Regional Director.

- **If you have any access requirements** that you would like to discuss or want to request more information, please contact [info@cvaneastmidlands.co.uk](mailto:info@cvaneastmidlands.co.uk).
- **Applicants will be contacted by Thursday 9 November.** All applicants will receive feedback.

## How to Apply

To apply for any of the Steering Group opportunities please submit:

- **A completed [application form](#)** or audio / video file that responses to the questions provided in the form.
- **A completed [equal opportunity monitoring form](#).**
- **A CV** (max. 2 pages), this is optional.
- **Submit your application to [colette@cvaneastmidlands.co.uk](mailto:colette@cvaneastmidlands.co.uk) by Tuesday 24 October, 11pm.** The email subject line should read: CVAN EM Steering Group\_ [Your Name].

## Glossary

<b>Arts worker</b>	Can include but is not limited to gallery staff, workshop facilitators, curators, creative producers, arts technicians etc.
<b>National Portfolio Organisation (NPO)</b>	National Portfolio Organisations are leaders in their areas, with a collective responsibility to protect and develop our national arts and cultural ecology.

Thank you for your interest in supporting the development of CVAN EM, we look forward to hearing from you!